

**IDAHO BOARD OF MORTICIANS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 3/5/2015**

**BOARD MEMBERS PRESENT:** James H. Opdahl - Chair  
Craig L. Geary  
David L. Hutton

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Maurie Ellsworth, Legal Counsel  
Erin Anderson, Technical Records Specialist I

**OTHERS PRESENT:** Rod Timmons  
Jon Yraguan

The meeting was called to order at 9:00 AM MST by James H. Opdahl.

**APPROVAL OF MINUTES**

Mr. Geary made a motion to approve the minutes of 1/13/2015. It was seconded by Mr. Hutton. Motion carried.

**EXECUTIVE SESSION**

Mr. Geary made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Hutton. The vote was: Mr. Geary, aye; Mr. Hutton, aye; and Mr. Opdahl, aye. Motion carried.

Mr. Hutton made a motion to come out of executive session. It was seconded by Mr. Geary. The vote was: Mr. Geary, aye; Mr. Hutton, aye; and Mr. Opdahl, aye. Motion carried.

**APPLICATIONS**

Mr. Hutton made a motion to approve the following applicant for licensure upon passing the inspection of the facility:

#901123504

It was seconded by Mr. Geary. Motion carried.

The Board reviewed an application to take the Idaho Jurisprudence exam for licensure as a Mortician from an applicant who was approved 1/13/2015 to take the Idaho Jurisprudence exam for licensure as a Funeral Director. Mr. Hutton

made a motion to approve the following applicant to take the Idaho jurisprudence exam for licensure as a Mortician:

MORA-1380      Analise Bahneman

It was seconded by Mr. Geary. Motion carried.

## **REQUEST FOR RECONSIDERATION**

Mr. Hutton made a motion to deny the request for reconsideration submitted by Mr. Richard Lassiter to reactivate his Funeral Director Trainee permit. Included in this motion was the recommendation to Mr. Lassiter to apply for a Mortician Resident Trainee permit so that he may continue to assist his employer while he completes school. It was seconded by Mr. Geary. Motion carried.

Mr. Hutton made a motion to deny the request for reconsideration submitted by Mr. Rod Timmons to reactivate his Mortician Resident Trainee permit. Included in this motion was the recommendation to Mr. Timmons to apply for a Funeral Director Trainee permit so that he may continue to assist his employer while he completes school. The motion also indicated that the Board will reactivate the Mortician Resident Trainee permit once Mr. Timmons can provide proof to the Board that he has completed his required courses of study and is ready to do the clinical embalmings required by the school for graduation. The Mortician Resident Trainee permit will be re-activated for only the period of time required for Mr. Timmons to complete his school required embalmings. It was seconded by Mr. Geary. Motion carried.

## **CE COURSES**

Mr. Hutton made a motion to approve the following continuing education courses:

Organ & Tissue Donations: How Does It Affect Your Embalmer?  
OSHA & FTC: Get the Facts  
Embalming the Organ & Tissue Donor Case  
Leadership: Are You Ready?  
On the Banks of the River: Lunch & Learn  
Leadership: What Type of Leader Are You?  
Professionalism: Are You Prepared To Be Recruited?  
Complying with the Federal Trade Commission Funeral Rule  
Funeral Home Safety Overview

It was seconded by Mr. Geary. Motion carried.

## **CORRESPONDENCE**

The Board addressed correspondence from Mr. Stefan Wood. Mr. Wood inquired if the following scenarios would be considered acceptable interactive settings for use as continuing education:

CPR/First Aid Class

Idaho Funeral Service Association (IFSA)-meeting with a Board member for discussion on previous district meetings topics  
Morgue-visit and tour a newly renovated morgue

Mr. Hutton made a motion to accept the suggested CPR/First Aid class. It was seconded by Mr. Geary. Motion carried.

The Board suggested that the IFSA Board member hold a meeting in a group setting that would allow other licensees to attend and interact with one another to discuss the association's previous district meeting. A group tour of the renovated morgue could complete this IFSA meeting. A continuing education application must be submitted by IFSA or by Mr. Wood that contains the agenda and curriculum for the district meeting. The Board Chair will review the application. It was seconded by Mr. Geary. Motion carried. Mr. Hutton requested that it is reiterated to Mr. Wood that the four hours of continuing education must be obtained in an interactive setting and must be administered by an accredited organization.

## **LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She said that HB 116, the bill that will allow the Bureau to recoup attorney fees in disciplinary cases, and HB 117, the bill that raises the reinstatement fee from \$25.00 to \$35.00 and deletes the requirement for a licensee to pay up to five years of previous annual renewal fees, each passed in House and were sent to the Senate.

## **NEW BUSINESS**

**NEXT MEETING** was scheduled for 7/14/2015 at 9:00 MDT.

## **ADJOURNMENT**

Mr. Geary made a motion to adjourn the meeting at 10:22 AM MST. It was seconded by Mr. Hutton. Motion carried.

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James H. Opdahl, Chair

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Craig L. Geary

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David L. Hutton

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Tana Cory, Bureau Chief